

Child Nutrition Program Afterschool Meals



❖ Afterschool Activities:

The Afterschool Programs must provide educational or enrichment activities in an organized, structured, and supervised environment. Although there are no specific requirements for the types of educational and enrichment activities that a program can offer, examples include, but are not limited to, arts and crafts, homework assistance, life skills, remedial education, organized fitness activities, etc.

❖ Participant Eligibility:

The Afterschool Meals program is available for all students in Elementary, Middle and High Schools.

❖ Serving Times

The after school meal should be served as soon as school is dismissed, before afterschool snacks are served.

❖ Required Records:

Institutions are required to keep the following records:

- Daily attendance rosters or sign in sheets with separate columns to identify participants in the snack and meal programs.
- Number of afterschool meals served to eligible students based on daily attendance rosters or sign-in sheets
- Rosters or Sign-in Sheets must remain in the cafeteria each day.

Sample Roster / Sign-in Sheet:

Date:

Student's Full Name	Grade	Snack	Meal

❖ Record Retention:

Records must be retained for three years.